



# ACADIANA AREA HUMAN SERVICES DISTRICT

Serving Acadiana with Quality Compassionate Care

## Acadiana Area Human Services District

### Board Meeting Minutes

#### Tyler Behavioral Health Clinic

April 26, 2017

**Members Present:** Rob Eastin (Chair/Evangeline Parish) Micah Moscovis (St. Landry Parish) Emily Sandoz (Lafayette Parish); Ryan Verret (St. Martin Parish); Claire Daly (Governor Appointment/Iberia Parish); David Merrill (Governor Appointment/Iberia Parish)

**Members Absent:** John Stefanski (Acadia Parish); Darla Louviere (Iberia Parish); Janise B. Hardy (Vermillion Parish); Elizabeth F. West (Governor Appointment/Evangeline Parish);

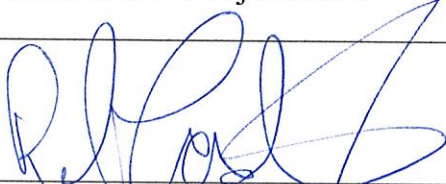
**Employees:** Brad Farmer, Executive Director; Takiyah Milton, Administrative Assistant; Jennifer Stelly, Human Resource Director

**Others:**

Agenda Item	Discussion	Action
Call to Order		Call to order by Rob Eastin, at 3:41 p.m.
Roll Call	6 board members personally present	
Quorum	6 board members personally present	Chair announced a Quorum present.
Approval of the Consent Agenda for April 26, 2017	Claire Daly/David Merrill moved/seconded approval of the Consent Agenda for April 26, 2017.	Motion passed unanimously
Solicit Public Comment Requests	Public Notices were posted at the AAHSD clinics and on the website. Open meeting laws are available.	
Public Comments/Input	No public comments.	

<p>Agenda Calendar Items</p> <ul style="list-style-type: none"> <li>● Governance Process <ul style="list-style-type: none"> <li>a. Cost of Governance (pg. 24)</li> <li>b. Executive Limit Treatment of Staff (pg. 5)</li> </ul> </li>   <li>● Board Business <ul style="list-style-type: none"> <li>a. Solicit comments on Executive Director performance</li> </ul> </li> </ul>	<p>Brad Farmer discussed the Cost of Governance. The Board presented questions about the policy and may want to implement changes.</p> <p>Jennifer Stelly discussed the process for developing AAHSD staff policy and spoke about the different entities that come in and complete audits in the HR department. All policies are researched by the HR department. Draft policies are sent to the Executive Director and AAHSD Attorney for their review and comments. The AAHSD policy and procedure manual is available online for staff.</p> <p>In the CARF audit only one recommendation was presented to be added to the EEOC policy. Affirmative action plan was also approved in October 2016.</p> <p>AAHSD was mandated to implement a Worker's Compensation post-accident drug and alcohol testing policy.</p> <p>Claire Daly/David Merrill moved/seconded compliance with this policy.</p> <p>Brad Farmer spoke about his upcoming annual performance evaluation. The performance evaluation forms were sent out to the Board members prior to the meeting.</p>	<p>Pending at this time, will finalize at the Board Retreat.</p> <p>The Board members must complete the performance evaluation forms by next month's May meeting.</p>
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Comments from Chair	The Chair had no comments.	
Date, Time & Location of Next Meeting	Date and Time: Wednesday, May 31, 2017@ 3:30pm  Location : Goodwill Corporate Office Bldg. 2435 West Congress Street Lafayette, LA 70506	
Adjournment	Claire Daly/David Merrill moved/seconded adjournment	Meeting adjourned at 4:58 p.m.
Submitted by Secretary		Secretary, AAHSD Board of Directors